INDEPENDENT AUDITOR'S REPORTS
BASIC FINANCIAL STATEMENTS AND
SUPPLEMENTARY INFORMATION
SCHEDULE OF FINDINGS AND
QUESTIONED COSTS

June 30, 2011

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## **OFFICIALS**

Name	Title	Term Expires
	Board of Directors	
Mark Crimmins	President	2013
Larry Hecht	Vice President	2013
Thomas Chelesvig Garland Hanson	Member Member	2011
Deborah Loerch	Member Member	2013 2011
Darrell Determann	Member	2011
Connie Smith	Member	2011
Douglas McDermott	Member	2011
Terry Wessels	Member	2013
	Community College	
Dr. Daniel Kinney	President	
Thomas Beneke	Vice President	
Marlene McComas	Vice President	
James Kersten	Vice President	
Laurie Hendricks	Vice President	
Angie Martin	Associate Vice President	
Karen Lombard	Board Secretary/Treasurer	





#### INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of Iowa Central Community College Fort Dodge, Iowa 50501

We have audited the accompanying financial statements of Iowa Central Community College, Fort Dodge, Iowa, and its discretely presented component unit as of and for the year ended June 30, 2011, which collectively comprise the College's basic financial statements listed in the table of contents. These financial statements are the responsibility of Iowa Central Community College's management. Our responsibility is to express an opinion on these basic financial statements based on our audit.

We conducted our audit in accordance with U.S. generally accepted auditing standards, and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinion.

In our opinion, based on our audit, the financial statements referred to above present fairly, in all material respects, the respective financial position of Iowa Central Community College and its discretely presented component unit at June 30, 2011, and the respective changes in financial position and cash flows, where applicable, for the year then ended in conformity with U.S. generally accepted accounting principles.

In accordance with <u>Government Auditing Standards</u>, we have also issued our report dated December 30, 2011 on our consideration of Iowa Central Community College's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> and should be considered in assessing the results of our audit.

Management's Discussion and Analysis and Schedule of Funding Progress for the Retiree Health Plan on pages 4 through 10 and 33, respectively, are not required parts of the basic financial statements, but are supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. We did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise Iowa Central Community College's basic financial statements. We previously audited, in accordance with the standards referred to in the second paragraph of this report, the financial statements for the nine years ended June 30, 2010 (which are not presented herein) and expressed unqualified opinions on those financial statements. Other supplementary information included in Schedules 1 through 11, including the Schedule of Expenditures of Federal Awards required by U.S. Office of Management and Budget (OMB) Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in our audit of the basic financial statements and, in our opinion, is fairly stated in all material respects, in relation to the basic financial statements taken as a whole.

Fort Dodge, Iowa December 30, 2011

#### MANAGEMENT'S DISCUSSION AND ANALYSIS

Iowa Central Community College provides this Management's Discussion and Analysis of its annual financial statements. This narrative overview and analysis of the financial activities is for the fiscal year ended June 30, 2011. We encourage readers to consider this information in conjunction with the College's financial statements, which follow.

#### FINANCIAL HIGHLIGHTS

- College operating revenues increased in FY11. Tuition revenue increased due to the increase in the tuition rate per credit hour and due to the increase in enrolled credit hours. Auxiliary enterprises revenues increased due to the increase in bookstore sales and the increase in the number of students in College housing.
- College operating expenses increased in FY11 due to salary and benefit increases and the increase in
  part-time salaries because of the increase in student enrollment, the increase in distance-learning
  expenses, the increase in professional services and the increase in materials and supplies. Older
  buildings and the deferral of maintenance and repair of buildings over the years, and the addition of
  new buildings, continues to cause higher physical facility expenditures for building maintenance and
  repairs.

#### **USING THIS ANNUAL REPORT**

The annual report consists of a series of financial statements and other information, as follows:

Management's Discussion and Analysis introduces the basic financial statements and provides an analytical overview of the College's financial activities.

The Basic Financial Statements consist of a statement of net assets, a statement of revenues, expenses and changes in net assets and a statement of cash flows. These provide information about the activities of the College as a whole and present an overall view of the College's finances.

Notes to the Financial Statements provide additional information that is essential to a full understanding of the data provided in the basic financial statements.

Required Supplementary Information further explains and supports the financial statements with a comparison of the College's budget for the year, and Supplementary Information provides detailed information about the individual funds.

#### REPORTING THE COLLEGE'S FINANCIAL ACTIVITIES

The Statement of Net Assets

The Statement of Net Assets presents the assets, liabilities, and net assets of the College as a whole, as of the end of the fiscal year. The Statement of Net Assets is a point-in-time financial statement. The purpose of this statement is to present a fiscal snapshot of the College to the readers of the financial statements. The Statement of Net Assets includes year-end information concerning current and non-current assets, current and non-current liabilities, and net assets (assets less liabilities). Over time, readers of the financial statements will be able to determine the College's financial position by analyzing the increases and decreases in net assets. This statement is also a good source for readers to determine how much the College owes to outside vendors and creditors. The statement also presents the available assets that can be used to satisfy those liabilities.

#### **Net Assets**

	June 30,			
	2011	2010		
Current and other assets	\$ 30,143,945	\$ 32,709,282		
Capital assets, net of accumulated depreciation	55,506,534	53,063,004		
Total assets	85,650,479	85,772,286		
Current liabilities	16,859,519	17,670,409		
Noncurrent liabilities	35,925,906	36,764,953		
Total liabilities	52,785,425	54,435,362		
Net assets:				
Invested in capital assets, net of related debt	25,326,534	20,708,004		
Restricted	2,578,954	2,511,437		
Unrestricted	4,959,566	8,117,483		
Total net assets	\$ 32,865,054	\$ 31,336,924		

Invested in capital assets (e.g., land, buildings, and equipment), net of related debt, represents 77% of the College's net assets. The debt related to the capital assets is liquidated with resources other than capital assets. The restricted portion of the net assets (8%) includes resources that are subject to external restrictions. The College's unrestricted net assets (15%) can be used to meet the College's obligations as they come due.

Statement of Revenues, Expenses and Changes in Net Assets

Changes in total net assets as presented on the Statement of Net Assets are based on the activity presented in the Statement of Revenues, Expenses, and Changes in Net Assets. The purpose of the statement is to present the revenues received by the College, both operating and non-operating, and the expenses paid by the College, operating and non-operating, and any other revenues, expenses, gains and losses received or spent by the College.

#### REPORTING THE COLLEGE'S FINANCIAL ACTIVITIES (Continued)

Statement of Revenues, Expenses and Changes in Net Assets (Continued)

In general, a public college such as Iowa Central Community College, will report an operating loss since the financial reporting model classifies state appropriations and property tax as non-operating revenues. Operating revenues are received for providing goods and services to the students, customers and constituents of the College. Operating expenses are those expenses paid to acquire or produce the goods and services provided in return for the operating revenues and to carry out the mission of the College. Non-operating revenues are revenues received for which goods and services are not provided. The utilization of capital assets is reflected in the financial statements as depreciation, which allocates the cost of an asset over its expected useful life.

#### **Changes in Net Assets**

	Year ende	Year ended June 30			
	2011	2010			
Operating revenue:					
Tuition and fees	\$ 15,901,713	\$ 14,649,576			
Federal appropriations	3,549,641	4,603,941			
Iowa Industrial New Jobs Training Program	908,341	979,649			
Auxiliary	11,343,782	10,385,346			
Sales and services	1,298,479	1,196,668			
Miscellaneous	358,697	360,858			
Total operating revenue	33,360,653	32,176,038			
Total operating expenses	58,851,138	51,184,952			
Operating loss	(25,490,485)	(19,008,914)			
Nonoperating revenues (expenses):					
State appropriations	11,118,078	9,705,796			
Pell grant	11,337,270	8,685,862			
Property tax	6,138,495	5,490,706			
Interest income on investments	65,424	85,060			
Loss on disposal of capital assets	-	(650,045)			
Interest on indebtedness	(1,640,652)	(1,769,519)			
Net nonoperating revenues	27,018,615	21,547,860			
Increase in net assets	1,528,130	2,538,946			
Net assets beginning of year	31,336,924	28,797,978			
Net assets end of year	\$ 32,865,054	\$ 31,336,924			

The Statement of Revenues, Expenses and Changes in Net Assets reflects an increase in the net assets at the end of the fiscal year.

#### REPORTING THE COLLEGE'S FINANCIAL ACTIVITIES (Continued)

Total Revenue by Source

In fiscal year 2011, operating revenues increased as a result of the following:

- Tuition and fees increased due to the increase in enrollment and the resident tuition rate increased from \$116 per credit hour in FY10 to \$120 per credit hour in FY11.
- Auxiliary enterprises revenue increased due to the enrollment increase and the resulting increase in bookstore sales, the increase in students in College housing, and the increase in premium dollars in the College self-funded employee health plan.
- Plant fund revenue increased due to transfers and Accelerated Career Education infrastructure funds from the State.

## **Operating Expenses**

1 0 1	Year ended June 30			
		2011		2010
Education and support:				
Liberal arts and sciences	\$	8,882,784	\$	7,598,629
Vocational technical		7,391,061		6,216,157
Adult education		2,610,950		2,320,704
Cooperative services		1,454,534		1,890,482
Administration		1,534,349		1,559,532
Student services		5,329,183		4,530,964
Learning resources		596,031		445,084
Physical plant		4,869,646		4,380,454
General institution		8,705,483		7,590,866
Auxiliary enterprises		9,816,047		8,899,182
Scholarships and grants		4,349,297		3,079,788
Workforce Investment Act		102,334		109,075
Administrative and collection costs		1,223,218		885,905
Depreciation		1,986,221		1,678,130
Total	\$	58,851,138	\$	51,184,952

#### REPORTING THE COLLEGE'S FINANCIAL ACTIVITIES (Continued)

#### Total Expenses

In fiscal year 2011, operating expenses increased as a result of the following:

- Moderate salary and benefit increases.
- Additional part-time salaries due to increased student enrollment.
- Additional maintenance and increased utility costs due to expansion and remodeling of existing facilities and the addition of new buildings and continued costly maintenance and repair of aging facilities.
- Increase in housing expenses due to additional College housing.
- Increase in medical and dental payments in the College self-funded employee health plan.

#### Statement of Cash Flows

A statement included in Iowa Central Community College's basic financial statements is the Statement of Cash Flows. The Statement of Cash Flows is an important tool in helping users assess the College's ability to generate future net cash flows, its ability to meet its obligations as they come due, and its need for external financing. The Statement of Cash Flows presents information related to cash inflows and outflows, summarized by operating, non-capital financing, capital financing and investing activities.

#### **Cash Flows**

	Year ended June 30			
		2011		2010
Cash provided (used) by:				
Operating activities	\$	(19,993,810)	\$	(17,136,434)
Non-capital financing activities		27,328,330		22,593,831
Capital and related financing activities		(7,946,634)		(11,911,959)
Investing activities		65,424		85,060
Net (decrease) in cash		(546,690)		(6,369,502)
Cash beginning of year		17,944,953		24,314,455
Cash end of year	<u>\$</u>	17,398,263	\$	17,944,953

Cash used by operating activities includes tuition, fees, grants and contracts, net of payments to employees and to suppliers. Cash provided by non-capital financing activities includes state appropriations and local property tax received by the College. Cash used by capital and related financing activities represents the principal payments of debt and the purchase of capital assets. Cash provided by investing activities includes investment income received.

#### CAPITAL ASSETS

At June 30, 2011, the College had approximately \$55.5 million invested in capital assets, net of accumulated depreciation of approximately \$21.1 million. Depreciation charges totaled \$1,986,221 for FY11. Details of the capital assets are shown below.

#### Capital Assets, Net, at Year-End

	June 30,			
		2011		2010
Land	\$	1,711,616	\$	1,361,616
Buildings		45,667,007		29,410,667
Construction in progress		2,442,367		16,598,874
Improvements other than buildings		3,096,585		3,370,354
Equipment and vehicles		2,588,959		2,321,493
	\$	55,506,534	\$	<b>53</b> ,063,004

Major capital expenditures for fiscal year ending June 30, 2011, included completion of construction of Student Resource Center and Physical Facilities Building and continued major infrastructure expenditures in the Crimmins Building for the Welding Technology Program, Auto Collision Program, and the Diesel Technology Program.

Planned capital expenditures for the fiscal year ending June 30, 2012 and beyond include completion of construction of the Dyno Building and Cafeteria and the expansion of Student Housing.

More detailed information about the College's capital assets is presented in Note 4 to the financial statements.

#### DEBT

At June 30, 2011, the College had approximately \$34.8 million in debt outstanding, a decrease of \$3,135,000 from fiscal year 2010. The table below summarizes these amounts by type.

#### **Outstanding Debt**

	June 30,		
	2011	2010	
Certificates payable	\$ 4,595,000	\$ 5,555,000	
Capital loan notes payable	2,095,000	2,730,000	
Bonds payable	28,085,000	29,625,000	
	<del></del>	<del></del>	
	\$ 34,775,000	\$ 37,910,000_	

More detailed information about the College's outstanding debt is presented in Note 5 to the financial statements.

#### ECONOMIC FACTORS

Iowa Central Community College continued to improve its financial position during the current fiscal year. Maintaining the current good condition of the economy in the state and maintaining the continued increases in student enrollment are a concern for College officials. Some of the realities that may potentially become challenges for the College to meet are:

- State general aid from 2010-2011 to 2011-2012 increased 3 percent which is still below the amount of state general aid received in 2007-2008.
- Expenses will continue to increase. As the number of students increases, the costs associated with serving them continue to increase.
- The College will continue to expand distance-learning opportunities in FY12 and beyond and is involved with school districts in the operation of Alternative High Schools and Charter Schools. The College works in joint partnership with Barker Educational Services Team (BEST) to offer students a variety of programs via the 8-Week Online Program through the Distance Learning Office.
- The start-up of new programs is expensive. New programs to be started in FY12 and beyond include Automotive Restoration and Pharmacy Technician.
- Aging facilities at the College require constant maintenance and upkeep. The increase in number of buildings creates increased utility costs, maintenance and upkeep expenses.
- Technology continues to expand and current technology becomes outdated presenting an ongoing challenge to maintain up-to-date technology at a reasonable cost.
- Property tax revenue to support the College operating fund for 2011-2012 will increase 5 percent. Property tax revenue in 2004-2005 decreased 15 percent due to reduced farmland valuation. However, this reduction was recovered in 2009-2010 to a level just above the 2003-2004 amount.

The College anticipates the current fiscal year will be much like the last and will monitor resources to maintain the College's ability to react to unknown issues.

#### CONTACTING THE COLLEGE'S FINANCIAL MANAGEMENT

This financial report is designed to provide our customers, taxpayers in the community college district and our creditors with a general overview of the College's finances and to demonstrate the College's accountability for the resources it receives. If you have questions about the report or need additional financial information, contact Iowa Central Community College, One Triton Circle, Fort Dodge, IA 50501.





Exhibit A

## **STATEMENT OF NET ASSETS June 30, 2011**

Primary		Component
ASSETS	Government	Unit
Current assets:		
Cash and pooled investments	\$ 17,398,263	\$ 3,921,002
Receivables:		
Accounts	2,595,197	-
Capital campaign	-	562,951
Property tax:		
Succeeding year	5,746,237	-
Iowa Industrial New Jobs Training Program	1,253,116	-
Due from other governments	975,826	-
Inventories	763,268	-
Prepaid expenses	175,478	-
Total current assets	28,907,385	4,483,953
Noncurrent assets:		
Receivables:		
Iowa Industrial New Jobs Training Program	1,236,560	<del></del>
Capital campaign	#3	29,286
Non-depreciable capital assets	4,153,983	1,219,000
Depreciable capital assets, net of accumulated depreciation	51,352,551	577,260
Total noncurrent assets	56,743,094	1,825,546
Total assets	85,650,479	6,309,499

Exhibit A (Continued)

## STATEMENT OF NET ASSETS June 30, 2011

LIABILITIES	Primary Government	Component Unit		
Current liabilities:				
Accounts payable	\$ 1,875,777	\$ 66,594		
Salaries and benefits payable	1,013,280	-		
Interest payable	121,991	-		
Deferred revenue:				
Succeeding year property tax	5,746,237	-		
Other	3,195,665	-		
Compensated absences	420,424	-		
Deposits held in custody for others	1,111,145	-		
Certificates payable	995,000	_		
Capital loan notes payable	670,000	-		
Bonds payable	1,710,000	_		
Total current liabilities	16,859,519	66,594		
Noncurrent liabilities:				
Certificates payable	3,600,000	_		
Capital loan notes payable	1,425,000	¥1		
Bonds payable	26,375,000	_		
Net OPEB liability	4,525,906	_		
Total noncurrent liabilities	35,925,906	-		
Total liabilities	52,785,425	66,594		
Net assets				
Invested in capital assets, net of related debt Restricted:	25,326,534	-		
Nonexpendable:				
Scholarships and fellowships	-	2,727,204		
Expendable:				
Capital campaign	<del>=</del> :	592,237		
Scholarships and fellowships	27,505	2,923,464		
Loans	4,992	-		
Cash reserve	319,603	-		
Other	2,226,854	-		
Unrestricted	4,959,566			
Total net assets	\$ 32,865,054	\$ 6,242,905		

See notes to financial statements.

# STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS Year Ended June 30, 2011

Year Ended June 30, 2011	Primary Government	Component Unit
Operating revenues:		
Tuition and fees, net of scholarship allowances of \$6,200,974	\$ 15,901,713	\$ -
Federal appropriations	3,549,641	-
Iowa Industrial New Jobs Training Program	908,341	-
Auxiliary enterprises revenue, net of scholarship		
allowances of \$1,623,145	11,343,782	-
Sales and services	1,298,479	( <del>=</del> )
Farm income	•	197,574
Miscellaneous	358,697	-
Contributions and pledges	-	2,228,355
Total operating revenues	33,360,653	2,425,929
Operating expenses:		
Education and support:		
Liberal arts and science	8,882,784	_
Vocational technical	7,391,061	-
Adult education	2,610,950	-
Cooperative services	1,454,534	-
Administration	1,534,349	-
Student services	5,329,183	-
Learning resources	596,031	-
Physical plant	4,869,646	-
General institution	8,705,483	-
Auxiliary enterprises	9,816,047	-
Scholarships and grants	4,349,297	207,820
Workforce Investment Act	102,334	-
Administrative and collection costs	1,223,218	#
Depreciation	1,986,221	9,740
Farm expenses	-	120,356
Management and general expenses	-	246,078
Total operating expenses	58,851,138	583,994
Operating income (loss)	(25,490,485)	1,841,935

(Continued on next page)

Exhibit B (Continued)

# STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS Year Ended June 30, 2011

•	Primary Government		•	Component Unit
Nonoperating revenues (expenses):				
State appropriations	\$	11,118,078	\$	_
Pell grant		11,337,270		-
Property tax		6,138,495		-
Interest income from investments		65,424		59,684
Interest on indebtedness		(1,640,652)		-
Realized and unrealized gain on investments	¥	<u>-</u>		560,806
Net nonoperating revenues		27,018,615		620,490
Change in net assets		1,528,130		2,462,425
Net assets beginning of year		31,336,924		3,780,480
Net assets end of year		32,865,054	\$	6,242,905

See notes to financial statements.

**Exhibit C** 

## STATEMENT OF CASH FLOWS Year Ended June 30, 2011

Cash Flows from Operating Activities:	·
Tuition and fees	\$ 15,901,713
Federal appropriations	3,621,523
Iowa Industrial New Jobs Training Program	2,820,617
Payments to employees for salaries and benefits	(24,002,534)
Payments to suppliers for goods and services	(25,596,348)
Payments to NJTP recipients	136,335
Scholarships	(4,349,297)
Auxiliary enterprise receipts	11,343,782
Other receipts	130,399
Net cash used by operating activities	(19,993,810)
8 · · · · · · · · · · · · · · · · · · ·	(==,===,===)
Cash Flows from Non-Capital Financing Activities:	
State appropriations	11,118,078
Pell grant	11,337,270
Property tax	6,138,495
Agency Fund receipts	21,789,452
Agency Fund disbursements	(21,796,196)
Interest paid on debt	(298,769)
Principal paid on debt	(960,000)
Net cash provided by non-capital financing activities	27,328,330
Cash Flows from Capital and Related Financing Activities:	
Acquisition of capital assets	(4,429,751)
Interest paid on debt	(1,341,883)
Principal paid on debt	(2,175,000)
Time pur pura de acci	(2,17,0,000)
Net cash used by capital and related financing activities	(7,946,634)
Cash Flows from Investing Activities:	65.404
Interest on investments	65,424
Net cash provided by investing activities	65,424
Net decrease in cash	(546,690)
Cash beginning of year	17,944,953
Cash end of year	\$ 17,398,263

Exhibit C (Continued)

## STATEMENT OF CASH FLOWS Year Ended June 30, 2011

Reconciliation of operating loss to	
net cash used by operating activities:	
Operating loss	\$ (25,490,485)
Adjustments to reconcile operating loss to	
net cash used by operating activities:	
Depreciation	1,986,221
Changes in assets and liabilities:	
Increase in accounts receivable	(73,555)
Decrease in NJTP receivable	1,912,276
Decrease in due from other governments	298,476
Increase in inventories	(147,736)
Decrease in prepaid expenses	29,186
Increase in accounts payable	1,044,676
Decrease in salaries payable	(435,591)
Decrease in interest payable	(1,886)
Decrease in deferred revenue	(1,679,816)
Increase in Net OPEB liability	2,535,953
Increase in compensated absences	28,471
Total adjustments	5,496,675
Net cash used by operating activities	\$ (19,993,810)

See Notes to Financial Statements.

#### NOTES TO FINANCIAL STATEMENTS

#### Note 1. Summary of Significant Accounting Policies

Iowa Central Community College is a publicly supported school established and operated by Merged Area V under the provisions of Chapter 260C of the Code of Iowa. The College offers programs of adult and continuing education, lifelong learning, community education, and up to two years of liberal arts, preprofessional or occupational instruction partially fulfilling the requirements for a baccalaureate degree but confers no more than an associate degree. It also offers up to two years of vocational or technical education, training or retraining to persons who are preparing to enter the labor market. Iowa Central Community College maintains campuses in Fort Dodge, Webster City, and Storm Lake, Iowa, and has its administrative offices in Fort Dodge. Iowa Central Community College is governed by a Board of Directors whose members are elected from each director district within Merged Area V.

The College's financial statements are prepared in conformity with U.S. generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board.

#### A. Reporting Entity

For financial reporting purposes, Iowa Central Community College has included all funds, organizations, agencies, boards, commissions and authorities. The College has also considered all potential component units for which it is financially accountable and other organizations for which the nature and significance of their relationship with the College are such that exclusion would cause the Community College's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body and (1) the ability of the College to impose its will on that organization or (2) the potential for the organization to provide specific benefits to or impose specific financial burdens on the Community College.

These financial statements present Iowa Central Community College (the primary government) and its component unit. The component unit discussed below is included in the College's reporting entity because of the significance of its operational or financial relationships with the College. Certain disclosures about the component unit are not included because the component unit has been audited separately and a report has been issued under separate cover. The audited financial statements are available at the College.

#### **Discrete Component Unit**

Iowa Central Community College Foundation is a legally separate, tax-exempt foundation. The Foundation was established for the purpose of maintaining, developing and extending its facilities and services for the benefit of Iowa Central Community College. The Foundation is governed by a Board of Directors who are appointed by the College. Although the College does not control the timing or amount of receipts from the Foundation, the majority of the resources that are held are used for the benefit of Iowa Central Community College.

### Note 1. Summary of Significant Accounting Policies (Continued)

#### B. Basis of Presentation

GASB Statement No. 35, establishes standards for external financial reporting for public colleges and universities and requires resources to be classified for accounting and reporting purposes into the following net asset categories:

<u>Invested in Capital Assets, Net of Related Debt</u>: Capital assets, net of accumulated depreciation and outstanding debt obligations attributable to the acquisition, construction or improvement of those assets.

#### Restricted Net Assets:

Nonexpendable – Net assets subject to externally-imposed stipulations that they be maintained permanently by the College, including the College's permanent endowment funds.

Expendable – Net assets whose use by the College is subject to externally-imposed stipulations that can be fulfilled by actions of the College, pursuant to those stipulations or that expire by the passage of time.

<u>Unrestricted Net Assets</u>: Net assets that are not subject to externally-imposed situations. Resources may be designated for specific purposes by action of management or by the Board of Directors or may otherwise be limited by contractual agreements with outside parties. Substantially all unrestricted net assets are designated for academic and general programs of the College.

GASB Statement No. 35 also requires the Statements of Net Assets, Revenues, Expenses and Changes in Net Assets, and Cash Flows be reported on a consolidated basis. These basic financial statements report information on all of the activities of the College. For the most part, the effect of interfund activity has been removed from these statements.

#### C. Measurement Focus and Basis of Accounting

For financial reporting purposes, the College is considered a special-purpose government engaged only in business-type activities as defined in GASB Statement No. 34. Accordingly, the basic financial statements of the College have been prepared using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property tax is recognized as revenue in the year for which it is levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The College applies all applicable GASB pronouncements, as well as the following pronouncements issued on or before November 30, 1989, unless these pronouncements conflict with or contradict GASB pronouncements: Financial Accounting Standards Board Statements and Interpretations, Accounting Principles Board Opinions, and Accounting Research Bulletins of the Committee on Accounting Procedure.

#### Note 1. Summary of Significant Accounting Policies (Continued)

#### D. Assets, Liabilities and Net Assets

<u>Cash and Pooled Investments</u> – Investments are stated at fair value except for the investment in the Iowa Schools Joint Investment Trust which is valued at amortized cost and non-negotiable certificates of deposit which are stated at cost.

For purposes of the Statement of Cash Flows, all short-term cash investments that are highly liquid are considered to be cash equivalents. Cash equivalents are readily convertible to known amount of cash and, at the day of purchase, they have a maturity date not longer than three months.

<u>Due from Other Governments</u> – This represents state aid, grants and reimbursements due from the State of Iowa and grants and reimbursements due from the Federal government.

<u>Inventories</u> – Inventories are valued at lower of cost (first-in, first-out method) or market. The cost is recorded as an expenditure at the time individual inventory items are consumed.

Property Tax Receivable – Property tax receivable is recognized on the levy or lien date, which is the date the tax asking is certified by the Board of Directors to the appropriate County Auditors. Delinquent property tax receivable represents unpaid taxes from the current and prior years. The succeeding year property tax receivable represents taxes certified by the Board of Directors to be collected in the next fiscal year for the purposes set out in the budget for the next fiscal year. By statute, the Board of Directors is required to certify its budget to the County Auditor by June 1 of each year for the subsequent fiscal year. However, by statute, the tax asking and budget certification for the following fiscal year becomes effective on the first day of that year. Although the succeeding year property tax receivable has been recorded, the related revenue is deferred and will not be recognized as revenue until the year for which it is levied.

Receivable for Iowa Industrial New Jobs Training Program (NJTP) – This represents the amount to be remitted to the College for training projects entered into between the College and employers under the provisions of Chapter 260E of the Code of Iowa. The receivable amount is based on expenditures incurred through June 30, 2011 on NJTP projects, including interest incurred on NJTP certificates, less revenues received to date.

<u>Capital Assets</u> – Capital assets, which include land, buildings and improvements, and equipment and vehicles, are recorded at historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repair that do not add to the value of the assets or materially extend asset lives are not capitalized.

Capital assets are defined by the College as assets with initial, individual costs in excess of the following thresholds and estimated useful lives in excess of two years:

Assets	A	mount
Land, buildings and improvements	\$	5,000
Equipment and vehicles		5,000

#### Note 1. Summary of Significant Accounting Policies (Continued)

#### D. Assets, Liabilities and Net Assets (Continued)

Depreciation is computed using the straight-line method over the following estimated useful lives:

	Years
Buildings and improvements	25-50
Equipment and vehicles	5-10

The College does not capitalize or depreciate library books. The value of each book falls below the capital asset threshold and the balance was deemed immaterial to the financial statements.

<u>Salaries and Benefits Payable</u> – Payroll and related expenses for teachers with annual contracts corresponding to the current school year, which are payable in July and August, have been accrued as liabilities.

<u>Deferred Revenue</u> – Deferred revenue represents the amount of assets that have been recognized, but the related revenue has not been recognized since the assets have not been spent for their intended purpose. Deferred revenue consists of unspent grant proceeds, the succeeding year property tax receivable, and advanced student tuition.

<u>Compensated Absences</u> – College employees accumulate a limited amount of earned but unused vacation and sick leave hours for subsequent use or for payment upon termination, death or retirement. Amounts representing the cost of compensated absences are recorded as liabilities. These liabilities have been computed based on rates of pay in effect at June 30, 2011.

<u>Refundable Advances on Student Loans</u> – The Perkins Federal Loan program requires a return of federal capital contribution if the United States Government terminates the program.

<u>Auxiliary Enterprise Revenues</u> – Auxiliary enterprise revenues primarily represent revenues generated by the bookstore, food service, Health and Fitness Center, self-insurance program and athletics.

<u>Summer Session</u> – The College operates summer sessions during May, June and July. Revenues and expenses for the summer sessions are recorded in the appropriate fiscal year. Tuition and fees are allocated based on the load study distributions supplied by the College Registrar.

<u>Tuition and Fees</u> – Tuition and fees revenues are reported net of scholarship allowances, while stipends and other payments made directly to students are presented as scholarship and fellowship expenses.

Operating and Nonoperating Activities – Operating activities, as reported in the Statement of Revenues, Expenses and Changes in Net Assets, are transactions that result from exchange transactions, such as payments received for providing services and payments made for services or goods received. Nonoperating activities include state appropriations, Pell grants, property tax and interest income.

#### Note 1. Summary of Significant Accounting Policies (Continued)

#### D. Assets, Liabilities and Net Assets (Continued)

<u>Subsequent Events</u> – Subsequent events have been evaluated through December 30, 2011, which is the date the financial statements were available to be issued. Events occurring after that date have not been evaluated to determine whether a change in the financial statements would be required.

#### E. Scholarship Allowances and Student Aid

Financial aid to students is reported in the financial statements under the alternative method, as prescribed by the National Association of College and University Business Officers (NACUBO). Certain aid (loans, funds provided to students as awarded by third parties and Federal Direct Lending) is accounted for as third party payments (credited to the student's account as if the student made the payment). All other aid is reflected in the financial statements as operating expenses or scholarship allowances, which reduce revenues. The amount reported as operating expenses represents the portion of aid that was provided to the student in the form of cash. Scholarship allowances represent the portion of aid provided to the student in the form of reduced tuition. Under the alternative method, these amounts are computed on a total College basis by allocating the cash payments to students, excluding payments for services, on the ratio of all aid to the aid not considered to be third party aid.

#### Note 2. Cash and Pooled Investments

The College's deposits in banks at June 30, 2011 were entirely covered by federal depository insurance or by the State Sinking Fund in accordance with Chapter 12C of the Code of Iowa. This chapter provides for additional assessments against the depositories to insure there will be no loss of public funds.

The College is authorized by statute to invest public funds in obligations of the United States government, its agencies and instrumentalities; certificates of deposit or other evidences of deposit at federally insured depository institutions approved by the Board of Directors; prime eligible bankers acceptances; certain high rated commercial paper; perfected repurchase agreements; certain registered open-end management investment companies; certain joint investment trusts; and warrants or improvement certificates of a drainage district.

<u>Interest rate risk</u> – The College's investment policy limits the investment of operating funds (funds expected to be expended in the current budget year or within 15 months of receipt) in instruments that mature within 397 days. Funds not identified as operating funds may be invested in investments with maturities longer than 397 days but the maturities shall be consistent with the needs and use of the College.

## Note 3. Inventories

The College's inventories at June 30, 2011 are as follows:

Type	Amount
Merchandise held for resale	\$ 763,268

Note 4. Capital Assets

Capital assets activity for the year ended June 30, 2011 is as follows:

	Balance Beginning	4.7.74			Balance End of
	of Year	Additions	Transfers	Deletions	Year
Capital assets not being depreciated:					
Land	\$ 1,361,616	\$ 350,000	\$ -	\$ -	\$ 1,711,616
Construction in progress  Total capital assets	16,598,874	3,028,994	(17,185,501)		 2,442,367
not being depreciated	17,960,490	3,378,994	(17,185,501)	-	4,153,983
Capital assets					
being depreciated:					
Buildings	40,594,306	2	17,185,501	121	57,779,807
mprovements other					
than buildings	4,867,632	_	-	=	4,867,632
Equipment and vehicles	8,885,612	1,050,757	-	(88,968)	9,847,401
Total capital assets	· · · · · · · · · · · · · · · · · · ·	• •			
being depreciated	54,347,550	1,050,757	17,185,501	(88,968)	72,494,840
Less accumulated					
depreciation for:					
Buildings	11,183,639	929,161	-	-	12,112,800
mprovements other					
than buildings	1,497,278	273,769	-	-	1,771,047
Equipment and vehicles	6,564,119	783,291	_	(88,968)	7,258,442
Total accumulated		•			 
depreciation	19,245,036	1,986,221	-	(88,968)	21,142,289
Total capital assets					
being depreciated, net	35,102,514	(935,464)	17,185,501		51,352,551
Capital assets, net	\$ 53,063,004	\$ 2,443,530	<b>\$</b> -	\$ -	\$ 55,506,534

Note 5. Changes in Long-Term Debt

A summary of changes in long-term debt for the year ended June 30, 2011 is as follows:

	Certificates Payable	Capital Loan Notes Payable	Bonds Payable		Net OPEB Liability	Total
Balance, beginning						
of year	\$ 5,555,000	\$ 2,730,000	\$ 29,625,000	\$	1,989,953	\$ 39,899,953
Additions	_	-	_		2,535,953	2,535,953
Reductions	 960,000	 635,000	 1,540,000			 3,135,000
Balance, end						
of year	\$ 4,595,000	\$ 2,095,000	\$ 28,085,000	\$.	4,525,906	\$ 39,300,906

#### **Certificates Payable:**

In accordance with agreements dated between June 1, 1998 and December 1, 2007, the College issued certificates totaling \$14,045,000 with interest rates ranging from 2.55% to 8.25%. The debt was incurred to fund the development and training costs incurred relative to implementing Chapter 260E of the Code of Iowa, Iowa Industrial New Jobs Training Program (NJTP). NJTP's purpose is to provide tax-aided training for employees of industries that are new to or are expanding their operations within the State of Iowa. Interest is payable semiannually, while principal payments are due annually. The certificates are to be retired by proceeds from anticipated job credits from withholding taxes, incremental property tax, budgeted reserves and, in the case of default, from standby property tax.

The certificates will mature as follows:

Year Ending June 30	Principal		Interest		Total
2012	\$ 995,000	\$	253,036	\$	1,248,036
2013	1,060,000		199,710		1,259,710
2014	905,000		141,163		1,046,163
2015	695,000		89,006		784,006
2016	515,000		50,870		565,870
2017	 <b>425,00</b> 0		22,950		447,950
Total	 4,595,000	\$_	756,735	\$_	5,351,735

## Note 5. Changes in Long-Term Debt (Continued)

#### Capital Loan Notes Payable:

The College has issued notes for the purchase and construction of student dormitories and other related student facilities as allowed by Section 260C.19 of the Code of Iowa. Details of the College's June 30, 2011 capital loan notes payable indebtedness are as follows:

	Note						
	Interest				_		
Year Ending June 30,	Rate	]	Principal	Interest	Total		
2012	6.05	\$	130,000	\$ 24,812	\$	154,812	
2013	6.05		135,000	17,012		152,012	
2014	6.10		145,000	8,846		153,846	
Total		\$	410,000	\$ 50,670	\$	460,670	

	Note I							
	Interest					_		
Year Ending June 30,	Rate		Principal		Interest	Total		
2012	4.50	\$	140,000	\$	20,256	\$	160,256	
2013	4.60		145,000		13,955		158,955	
2014	4.70		155,000		7,284		162,284	
Total		\$	440,000	\$	41,495	\$	481,495	

	Note						
	Interest						
Year Ending June 30,	Rate	]	Principal		Interest		Total
2012	3.50	\$	265,000	\$	29,720	\$	294,720
2013	3.60		275,000		20,445		295,445
2014	3.70		285,000		10,546		295,546
Total		\$	825,000	\$	60,711	\$	885,711

Note 5. Changes in Long-Term Debt (Continued)

## Capital Loan Notes Payable (continued):

	Note							
	Interest			_		-		
Year Ending June 30,	Rate	]	Principal		Interest	Total		
2012	3.45	\$	135,000	\$	15,136	\$	150,136	
2013	3.60		140,000		10,478		150,478	
2014	3.75		145,000		5,439		150,439	
Total		\$	420,000	\$	31,053	\$	451,053	

## **Bonds Payable:**

The College has issued bonds for the construction of student dormitories and other related student facilities as allowed by Section 260C.19 of the Code of Iowa. Details of the College's June 30, 2011 bonded indebtedness are as follows:

	Bond Issuance of August 1, 2003					-	
	Interest				-	_	
Year Ending June 30,	Rate		Principal		Interest		Total
2012	3.50	\$	495,000	\$	149,586	\$	644,586
2013	3.65		510,000		132,260		642,260
2014	3.80		535,000		113,646		648,646
2015	4.00		555,000		93,316		648,316
2016	4.15		570,000		71,115		641,115
2017-2019	4.30-4.60		1,080,000		78,299		1,158,299
Total		\$	3,745,000	\$	638,222	\$	4,383,222

Note 5. Changes in Long-Term Debt (Continued)

## **Bonds Payable (continued):**

	Bond Issuance of September 1, 2003						
	Interest					_	
Year Ending June 30,	Rate	]	Principal		Interest		Total
2012	4.20	\$	85,000	\$	39,872	\$	124,872
2013	4.35		90,000		36,302		126,302
2014	4.50		95,000		32,388		127,388
2015	4.65		100,000		28,112		128,112
2016	4.85		105,000		23,462		128,462
2017-2019	5.00-5.20		360,000		37,490		397,490
Total		\$	835,000	\$	197,626	\$	1,032,626

	Bond Issuance of August 1, 2004					
	Interest					
Year Ending June 30,	Rate		Principal		Interest	Total
2012	4.15	\$	145,000	\$	80,108	\$ 225,108
2013	4.30		155,000		74,090	229,090
2014	4.45		165,000		67,426	232,426
2015	4.60		175,000		60,082	235,082
2016	4.75		185,000		52,032	237,032
2017-2020	4.90-5.20		855,000		112,596	 967,596
Total		\$	1,680,000	\$	446,334	\$ 2,126,334

	Bond Issuance of August 1, 2005					
	Interest					
Year Ending June 30,	Rate		Principal		Interest	Total
2012	4.00	\$	75,000	\$	37,586	\$ 112,586
2013	4.10		80,000		34,586	114,586
2014	4.20		85,000		31,306	116,306
2015	4.30		90,000		27,736	117,736
2016	4.40		95,000		23,865	118,865
2017-2019	4.50-4.65		430,000		50,628	480,628
Total		\$	855,000	\$	205,707	\$ 1,060,707

Note 5. Changes in Long-Term Debt (Continued)

## **Bonds Payable (continued):**

· · · · · · · · · · · · · · · · · · ·	Bond Issuance of October 1, 2007						
	Interest					_	
Year Ending June 30,	Rate		Principal		Interest		Total
2012	4.10	\$	215,000	\$	240,913	\$	455,913
2013	4.15		225,000		232,098		457,098
2014	4.25		235,000		222,760		457,760
2015	4.35		245,000		212,772		457,772
2016	4.45		255,000		202,116		457,116
2017-2027	4.50-5.15		3,890,000		1,265,680		5,155,680
Total		\$	5,065,000	\$	2,376,339	\$	7,441,339

	Bond Issuance of March 1, 2008					_	
	Interest						
Year Ending June 30,	Rate		Principal		Interest		Total
2012	3.50	\$	380,000	\$	313,938	\$	693,938
2013	3.50		395,000		300,638		695,638
2014	3.50		410,000		286,812		696,812
2015	3.50		425,000		272,462		697,462
2016	3.50		440,000		257,588		697,588
2017-2027	3.50-4.00		6,375,000		1,600,012		7,975,012
Total		_\$_	8,425,000	\$	3,031,450	\$	11,456,450

	Bond Issuance of March 1, 2009			2009	_		
Year Ending June 30,	Interest		Principal		Interest	_	Total
2012	4.00	\$	315,000	\$	305,784	\$	620,784
2013	4.00		325,000		293,184		618,184
2014	4.00		335,000		280,184		615,184
2015	4.00		345,000		266,784		611,784
2016	4.00		360,000		252,984		612,984
2017-2028	4.00-4.38		5,800,000		1,712,003		7,512,003
Total		_\$_	7,480,000	\$	3,110,923	\$	10,590,923

#### Note 6. Operating Leases

The College has leased various facilities and equipment. These leases have been classified as operating leases and accordingly, all rents are charged as incurred. The leases expire between 2012 and 2020 and require various minimum annual rentals. Certain leases are renewable for additional periods. Some of the leases also require the payment of normal maintenance and insurance on the properties. In most cases, management expects that the leases will be renewed or replaced by other leases. The following is a schedule by year of future minimum rental payments required under operating leases that have initial or remaining non-cancelable lease terms in excess of one year as of June 30, 2011:

Year Ending June 30	Amount
2012	\$ 294,780
2013	104,696
2014	40,119
2015	18,676
2016	12,092
Thereafter	 41,600
Total	 511,963

Rents for the year ended June 30, 2011 for all operating leases, except those with terms of a month or less which were not renewed, totaled \$344,602.

#### Note 7. Iowa Public Employees Retirement System (IPERS)

The College contributes to the Iowa Public Employees Retirement System (IPERS) which is a cost-sharing multiple-employer defined benefit pension plan administered by the State of Iowa. IPERS provides retirement and death benefits that are established by state statute to plan members and beneficiaries. IPERS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to IPERS, P.O. Box 9117, Des Moines, Iowa 50306-9117.

Plan members are required to contribute 4.50% of their annual covered salary and the College is required to contribute 6.95% of annual covered salary. Contribution requirements are established by state statute. The College's contributions to IPERS for the years ended June 30, 2011, 2010, and 2009 were \$771,351, \$645,052 and \$608,216, respectively, equal to the required contributions for each year.

## Note 8. Teachers Insurance and Annuity Association – College Retirement Equities Fund (TIAA-CREF)

The College contributes to the TIAA-CREF retirement program that is a defined contribution plan. TIAA administers the retirement plan for the College. The defined contribution retirement plan provides individual annuities for each plan participant. As required by the Code of Iowa, all eligible College employees must participate in a retirement plan from the date they are employed. Contributions made by both employer and employee vest immediately. As specified by the contract with TIAA-CREF, and in accordance with the Code of Iowa, each employee is required to contribute 4.50% and the College is required to contribute 6.95%. The College's and employees' required and actual contributions to TIAA-CREF for the year ended June 30, 2011 were \$441,293 and \$285,729, respectively.

#### Note 9. Other Postemployment Benefits (OPEB)

<u>Plan Description</u> - The College operates a single-employer retiree benefit plan that provides medical/prescription drug benefits for retirees and their spouses. There are 307 active and 46 retired members in the plan. Retired participants must be age 55 or older at retirement.

The College pays the employer share of premiums for both single and family coverage for active employees and purchases the fully insured benefits through its self-funded group insurance plan. Upon retirement, the retiree can continue his/her health coverage. The College pays the required premium. The Plan coverage terminates upon reaching Medicare eligibility age 65.

<u>Funding Policy</u> - The contribution requirements of plan members are established and may be amended by the College. The College currently finances the retiree benefit plan on a pay-as-you-go basis.

Annual OPEB Cost and Net OPEB Obligation - The College's annual OPEB cost is calculated based on the annual required contribution (ARC) of the Community College, an amount actuarially determined in accordance with GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities over a period not to exceed 30 years.

The following table shows the components of the College's annual OPEB cost for the year ended June 30, 2011, the amount actually contributed to the plan and changes in the College's net OPEB obligation:

Annual required contribution (ARC)	\$ 1,886,994
Interest on Net OPEB	73,324
Adjustments to Net OPEB	943,005
Annual OPEB cost	2,903,323
Contributions made	(367,370)
Increase in net OPEB obligation	2,535,953
Net OPEB obligation beginning of year	1,989,953
Net OPEB obligation end of year	\$ 4,525,906

For calculation of the net OPEB obligation, the actuary has set the transition day as July 1, 2010. The end of year net OPEB obligation was calculated by the actuary as the cumulative difference between the actuarially determined funding requirements and the actual contributions for the year ended June 30, 2011.

#### Note 9. Other Postemployment Benefits (OPEB) (Continued)

The College's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan and the net OPEB obligation as of June 30, 2011 are summarized as follows:

	Percentage of						
	Annual	Annual OPEB	Net OPEB				
Year Ended	OPEB Cost	Cost Contributed	Obligation				
June 30, <b>2</b> 009	\$ 1,848,591	0% \$	1,848,591				
June 30, <b>2</b> 010	141,362	0%	1,989,953				
June 30, <b>2</b> 011	2,903,323	13%	4,525,906				

<u>Funded Status and Funding Progress</u> - As of July 1, 2010, the most recent actuarial valuation date for the period July 1, 2010 through June 30, 2011, the actuarial accrued liability was approximately \$10.71 million, with no actuarial value of assets, resulting in an unfunded actuarial accrued liability (UAAL) of approximately \$10.71 million. The covered payroll (annual payroll of active employees covered by the plan) was approximately \$14,089,000 and the ratio of the UAAL to covered payroll was 76%. As of June 30, 2011, there were no trust fund assets.

Actuarial Methods and Assumptions - Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality and the health care cost trend. Actuarially determined amounts are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information in the section following the Notes to Financial Statements, will present multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Projections of benefits for financial reporting purposes are based on the plan as understood by the employer and the plan members and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

As of the July 1, 2010 actuarial valuation date, the frozen entry age actuarial cost method was used. The actuarial assumptions include a 2.50% discount rate based on the College's funding policy. The projected annual health cost trend rate is 6%.

Mortality rates are from the RP2000 Group Annuity Mortality Table, applied on a gender-specific basis. Annual retirement and termination probabilities were developed from the retirement probabilities from the IPERS Actuarial Report as of June 30, 2009 and applying the termination factors used in the IPERS Actuarial Report as of June 30, 2009.

#### Note 10. New Jobs Training Programs

The College administers the Iowa Industrial New Jobs Training Program (NJTP) in Area V in accordance with Chapter 260E of the Code of Iowa. NJTP's purpose is to provide tax-aided training or retraining for employees of industries that are new to or are expanding their operations within the State of Iowa. Certificates are sold by the College to fund approved projects and are to be retired by proceeds from anticipated jobs credits from withholding taxes, incremental property taxes, budgeted reserves and in the case of default, from standby property taxes. Since inception, the College administered ninety-nine projects with thirteen currently receiving project funding. Fourteen of the remaining projects have been completed and only repayment of the certificates is left. The remaining seventy-two projects have been completed and the certificates have been paid. In cases where projects exceed the budgeted amounts, the college intends to obtain additional withholding revenue from the companies.

#### Note 11. Early Retirement and Contingent Liability

Full-time staff that are at least the age of 55 and who have at least 10 years of continuous service with the College are eligible for the early retirement incentive program. Early retirement begins at the end of the employee's contract. A staff member who accepts early retirement may receive cash benefits on September 15 and March 15 of the following fiscal year.

Early retirement is funded on a pay-as-you-go basis through property tax levies. At June 30, 2011, the College has obligations to three participants with a total liability of \$82,584, including the related payroll taxes. The College's early retirement expense for the year ended June 30, 2011 was \$338,091.

#### Note 12. Risk Management

Iowa Central Community College carries commercial insurance purchased from insurers for coverage associated with torts; theft, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. Settled claims from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

#### Note 13. Deficit Fund Balance

The College has a deficit balance in the funds as listed below as of June 30, 2011. Management believes that future transfers from unrestricted current funds will eliminate these deficit balances.

Unrestricted Fund:

Career Education \$ (191,877) Miscellaneous (89,215)

#### NOTES TO FINANCIAL STATEMENTS

#### Note 14. Self-Insurance Program

Effective July 1, 2000, the College has a self-insurance program for hospitalization and medical coverage for its employees. The College limits its losses through the use of stop-loss policies from insurers. Specific individual losses for claims are limited to \$100,000 per year. The College's aggregate annual loss limitation is based on a formula that considers, among other things, the total number of employees and was limited to \$3,539,669 in claims as of June 30, 2011. For the year ended June 30, 2011, the College paid \$3,250,339 under the program, which includes health and dental claims, life and long-term disability premiums, and administrative costs.

#### Note 15. Subsequent Event

On August 1, 2011, the College issued general obligation capital loan notes totaling \$8,190,000 for a construction project. The debt was incurred as allowed by Chapter 260C of the Code of Iowa and will mature beginning on June 1, 2012.

REQUIRED SUPPLEMENTARY INFORMATION

## SCHEDULE OF FUNDING PROGRESS FOR THE RETIREE HEALTH PLAN (In Thousands)

# **Required Supplementary Information**

Year-Ended June 30,	Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) (b)	Unfunded AAL (UAAL) (b - a)	Funded Ratio (a / b)	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll ((b - a) / c)
2009	July 1, 2008	\$ -	\$ 9,996	\$ 9,996	0%	\$ 12,797	78%
2010	July 1, 2008	-	9,996	9,996	0%	13,496	74%
2011	July 1, 2010	-	10,710	10,710	0%	14,089	76%

See Note 9 in the accompanying Notes to Financial Statements for the plan description, funding policy, annual OPEB Cost and Net OPEB Obligation, and the funded status and funding progress.

OTHER SUPPLEMENTARY INFORMATION

# NOTE TO OTHER SUPPLEMENTARY INFORMATION June 30, 2011

Other supplementary information of the College is presented on the basis of funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance, revenue and expenditures. The various fund groups and their designated purposes are as follows:

<u>Current Funds</u> – The Current Funds are utilized to account for those economic resources that are expendable for the purpose of performing the primary and supporting missions of the College and consist of the following:

<u>Unrestricted Fund</u> – The Educational and Support subgroup of the Unrestricted Fund accounts for the general operations of the College.

The Auxiliary Enterprises subgroup accounts for activities which are intended to provide non-instructional services for sales to students, staff and/or institutional departments, and which are supplemental to the educational and general objectives of the College.

Restricted Fund – The Restricted Fund is used to account for resources that are available for the operation and support of the educational program but which are restricted as to their use by donors or outside agencies.

<u>Loan Funds</u> – The Loan Funds are used to account for loans to students, and are financed primarily by the federal government.

<u>Endowment Funds</u> – The Endowment Funds are used to account for resources, the principal of which is maintained inviolate to conform with restrictions by donors or other outside agencies. Generally, only the income from these funds may be used.

<u>Plant Funds</u> – The Plant Funds are used to account for transactions relating to investment in the College properties, and consist of the following self-balancing accounts:

<u>Unexpended</u> – This account is used to account for the unexpended resources derived from various sources for the acquisition or construction of plant assets.

<u>Investment in Plant</u> – This account is used to account for the excess of the carrying value of plant assets over the related liabilities.

<u>Agency Funds</u> – The Agency Funds are used to account for assets held by the College in a custodial capacity or as an agent for others. Agency Funds' assets equal liabilities.

The Budgetary Comparison Schedule of Expenditures – Budget to Actual provides a comparison of the budget to actual expenditures for those funds and/or levies required to be budgeted. Since Iowa Central Community College uses Business-Type Activities reporting, this budgetary comparison information is included as other supplementary information.

Schedules presented in other supplementary information are reported using the current financial resources measurement focus and the accrual basis of accounting with modifications for depreciation and other items included in the adjustments column. The schedule of revenues, expenditures and changes in fund balances is a schedule of financial activities related to the current reporting period. It does not purport to present the results of operations or net income or loss for the period as would a statement of income or a statement of revenues and expenses.

# BUDGETARY COMPARISON SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL

Year Ended June 30, 2011

Funds/Levy_		Original Budget	Amended Budget	Actual		Variance Between Actual and Amended Budget
Unrestricted	\$	31,260,000	\$ 33,860,000	\$ 33,607,169	\$	252,831
Restricted		6,755,450	7,371,400	5,337,306		2,034,094
Unemployment		80,000	80,000	66,385		13,615
Tort liability		400,000	400,000	335,918		64,082
Insurance		380,000	380,000	302,211		77,789
Early retirement		1,014,950	399,000	338,091		60,909
Equipment replacement		750,000	750,000	512,284		237,716
Total restricted	9	9,380,400	9,380,400	6,892,195		2,488,205
Plant Bonds and interest		4,062,000	5,662,000	5,393,788		268,212
Bonds and interest	_	1,319,896	 1,319,896	 938,044		381,852
Total	\$	46,022,296	\$ 50,222,296	\$ 46,831,196	\$_	3,391,100

## Note to Budgetary Reporting:

The Board of Directors annually prepares a budget designating the proposed expenditures for operation of the College on a basis consistent with U. S. generally accepting accounting principles. Following required public notice and hearing, and in accordance with Chapter 260C of the Code of Iowa, the Board of Directors certifies the approved budget to the appropriate county auditors and then submits the budget to the State Board of Education for approval. The budget may be amended during the year utilizing similar statutorily prescribed procedures. Formal and legal budgetary control is based on total operation expenditures.

Budgets are not required to be adopted for the Auxiliary Enterprises subgroup, Workforce Improvement Act, Scholarships and Grants Accounts, Loan Funds, Endowment Funds and Agency Funds.

For the year ended June 30, 2011, the College's expenditures did not exceed the amount budgeted.

# **BALANCE SHEET - ALL FUNDS June 30, 2011**

A 00040	 Curre	Loan			
Assets	 Inrestricted		Restricted		Funds
Cash and pooled investments	\$ 8,261,025	\$	8,048,880	\$	4,992
Receivables:					
Accounts	2,595,197		•		-
Property tax:		55			
Succeeding year	1,328,479		1,770,387		_
Iowa Industrial New Jobs	, ,		, ,		
Training Program	_		2,489,676		_
Due from other funds	6,988,880		· -		<b>9</b> .5
Due from other governments	473,384		483,812		-
Inventories	763,268		_		-
Prepaid expenses	175,478		-		_
Capital assets:	,				
Land	_		_		_
Buildings	_		_		_
Construction in progress	_		_		_
Improvements other than buildings	-		_		_
Equipment and vehicles	_		-		_
Accumulated depreciation	 - 1-				_

**Total assets** \$ 20,585,711 \$ 12,792,755 \$ 4,992

# Schedule 2

Plant	Funds					
 Investment Unexpended in Plant		Agency Funds	Adjustments	Total		
\$ 980,421	\$ -	\$ 102,945	\$ -	\$ 17,398,263		
-	-	( <del>-</del>	-	2,595,197		
2,647,371	-	n <del>-</del>	-	5,746,237		
-	-	=	-	2,489,676		
-	-	989,570	(7,978,450)	-		
-	-	18,630	-	975,826		
-	-	-	-	763,268		
-	-	1 <del>=</del> (	-	175,478		
-	1,711,616	=	-	1,711,616		
-	57,779,807	-	_	57,779,807		
-	2,442,367	=	-	2,442,367		
-	4,867,632	:=:	-	4,867,632		
-	9,847,401	-	-	9,847,401		
-	-	=	(21,142,289)	(21,142,289)		

\$ 3,627,792 \$ 76,648,823 \$ 1,111,145 \$ (29,120,739) \$ 85,650,479

# **BALANCE SHEET - ALL FUNDS June 30, 2011**

	Curre	nt Fu	ınds	nds					
Liabilities and Fund Balances	 Unrestricted	Restricted		_	Funds				
Liabilities:					<u> </u>				
Accounts payable	\$ 1,875,777	\$	-	\$	-				
Salaries and benefits payable	930,696		82,584		_				
Interest payable	32,303		21,086		-				
Due to other funds	7,005,689		596,829		-				
Deferred revenue:									
Succeeding year property tax	1,328,479		1,770,387		_				
Other	42,758		3,152,907		_				
Compensated absences	420,424		, , , <u>-</u>		_				
Deposits held in custody for others	· -		-		_				
Certificates payable	_		4,595,000		_				
Capital loan notes payable	_		_		_				
Bonds payable	_		_		_				
Net OPEB Liability	-		_		_				
Total liabilities	 11,636,126		10,218,793		-				
Fund balances:									
Invested in capital assets, net of									
related debt	929		-		-				
Restricted:									
Expendable:									
Scholarships and fellowships	-		27,505		-				
Loans	_		-		4,992				
Cash reserve	-		319,603		-				
Other	_		2,226,854		-				
Auxiliary enterprises	6,702,095		-		-				
Unrestricted	2,247,490		-		_				
Total fund balances	8,949,585		2,573,962		4,992				
Total liabilities and fund balances	\$ 20,585,711	\$	12,792,755	\$	4,992				
	 <u> </u>								

	Plant	t Fu	nds						
			Investment	Agency					
τ	Jnexpended		in Plant	Funds Adjustme			ts Total		
\$	_	\$	-	\$ _	\$ -	\$	1,875,777		
	_		_	_	_	·	1,013,280		
	68,602		-	_	_		121,991		
	375,932		-	-	(7,978,450)		-		
	2,647,371		_	_			5,746,237		
	: <del>=</del> :		_	-	-		3,195,665		
	-		_	_	**		420,424		
	-		_	1,111,145	-		1,111,145		
	-		-	-	_		4,595,000		
	-		2,095,000	-	-		2,095,000		
	_		28,085,000	_	-		28,085,000		
	_		-	_	4,525,906		4,525,900		
	3,091,905		30,180,000	1,111,145	(3,452,544)		52,785,425		
	-		46,468,823	÷	(21,142,289)		25,326,534		
	-		-	-	-		27,505		
	-		Ē	_	-		4,992		
	-		-	-	-		319,603		
	<u>=</u>		(2)	-			2,226,854		
	-		-	-	(138,862)		6,563,233		
	535,887				(4,387,044)		(1,603,667		
_	535,887		46,468,823	 -	(25,668,195)		32,865,054		
3	3,627,792	\$	76,648,823	\$ 1,111,145	\$ (29,120,739)	\$	85,650,479		

# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - ALL FUNDS

Year Ended June 30, 2011

	Curre	nt Funds	Loan
	Unrestricted	Restricted	Funds
Revenues:			
General:			
State appropriations	\$ 8,771,200	\$ 1,592,445	\$ -
Tuition and fees	22,102,687	-	-
Property tax	1,265,770	2,274,832	-
Federal appropriations	640,597	14,246,314	-
Sales and services	673,855	577,670	_
Interest on investments	45,730	19,694	-
Iowa Industrial New Jobs Training Program	-	908,341	_
Increase in plant investment due to		ŕ	
plant expenditures	=	-	_
Miscellaneous	124,151	36,846	-
	33,623,990	19,656,142	<b>2</b> 0
Auxiliary enterprises:			
Tuition and fees	88,232	_	_
Sales and services	12,926,793	-	-
	13,015,025	-	
Total revenues	46,639,015	19,656,142	
Expenditures:			
Education and support:			
Liberal arts and science	8,496,731	_	_
Vocational technical	6,591,664	537,920	_
Adult education	2,033,365	384,240	_
Cooperative services	788,371	908,341	_
Administration	1,312,978	115,101	_
Student services	4,883,545	, <u>-</u>	-
Learning resources	571,816	_	2. <del>4</del> ;
Physical plant	4,558,005	302,211	_
General institution	4,370,694	4,542,048	-
Total education and support	33,607,169	6,789,861	

	Plant	Func	ls	<u> </u>	
		Iı	ıvestment	-	
U	nexpended		in Plant	Adjustments	Total
				-	
Ф	754 400	Φ		r.	A 11 110 050
\$	754,433	\$	-	\$ -	\$ 11,118,078
	2 507 002		-	(6,200,974)	15,901,713
	2,597,893		-	-	6,138,495
	166 405		-	(110.451)	14,886,911
	166,405		-	(119,451)	1,298,479
	-		-	-	65,424
	-		-	-	908,341
			4 420 751	(4 420 751)	
	107.700		4,429,751	(4,429,751)	259.607
	197,700		4,429,751	(10.750.176)	358,697
	3,716,431		4,429,731	(10,750,176)	50,676,138
	-		_	-	88,232
	-		-	(1,671,243)	11,255,550
	- :		-	(1,671,243)	11,343,782
	-				
	3,716,431		4,429,751	(12,421,419)	62,019,920
				297.052	0 000 704
	-		-	386,053	8,882,784
	? <del>=</del> :		-	261,477	7,391,061
	-		-	193,345	2,610,950
	-		-	(242,178)	1,454,534
	-		-	106,270	1,534,349
	-		-	445,638	5,329,183
	-		-	24,215	596,031
	-		-	9,430	4,869,646
			5.	(207,259)	8,705,483
			-	976,991	41,374,021

# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - ALL FUNDS

Year Ended June 30, 2011

	_		_			
		Curre	nt F	unds		Loan
	T	<b>Inrestricted</b>		Restricted	_	Funds
Expenditures (Continued):						
Auxiliary enterprises	\$	10,413,435	\$	-	\$	_
Scholarships and grants		-		12,173,416		_
Workforce Investment Act		-		102,334		-
Administrative and collection costs		-		-		-
Plant asset acquisitions		-		-		-
Disposal of plant assets		-		-		_
Depreciation		-		-		-
Interest on indebtedness		7.5	_			_
Total expenditures		44,020,604		19,065,611		12
Excess (deficiency) of revenues						
over (under) expenditures		2,618,411		590,531		<u> </u>
Transfers:						
Non-mandatory transfers		(2,996,986)		(523,014)		_
Total transfers		(2,996,986)		(523,014)		-
Net		(378,575)		67,517		-
Fund balances beginning of year		9,328,160		2,506,445		4,992
Fund balances end of year	_\$_	8,949,585	\$	2,573,962	\$	4,992

	Plant	Fu	nds				
			Investment	_			
	J <b>nexpended</b>		in Plant		Adjustments		Total
\$		\$		₽.	(507.200)	ø.	0.016.047
Ф	-	Ф	-	\$	(597,388)	\$	9,816,047
	-		-		(7,824,119)		4,349,297
	1 000 010		-		-		102,334
	1,223,218		-		<u>-</u>		1,223,218
	3,378,994		-		(3,378,994)		-
	-		88,968		(88,968)		-
	-		-		1,986,221		1,986,221
	702,608				938,044		1,640,652
	5,304,820		88,968		(7,988,213)		60,491,790
	(1,588,389)		4,340,783		(4,433,206)		1,528,130
	1,345,000		2,175,000		_		-
	1,345,000		2,175,000		900		
	(243,389)		6,515,783		(4,433,206)		1,528,130
	779,276		39,953,040		(21,234,989)		31,336,924
\$	535,887	\$	46,468,823	\$	(25,668,195)	\$	32,865,054

# UNRESTRICTED FUND SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES -EDUCATION AND SUPPORT

Year Ended June 30, 2011

	_			Edu	catio	on .		
		Liberal Arts and Sciences	,	Vocational Technical		Adult Education		ooperative Services
Revenues:	_				_			SOI VICES
State appropriations	\$	5,171,792	\$	2,350,240	\$	1,249,168	\$	-
Tuition and fees		13,150,903		6,567,005		1,583,104		470,713
Property tax		1,265,770		-		-		-
Federal appropriations		_		386,958		187,379		33,328
Sales and services		210		27,819		173,627		· -
Interest on investments		-		-		´ <b>-</b>		_
Miscellaneous		-		43,484		40,261		-
		19,588,675		9,375,506		3,233,539		504,041
Allocation of support services		484,170		285,891		147,557		4,611
Total revenues		20,072,845		9,661,397		3,381,096		508,652
Expenditures:								
Salaries and benefits		6,310,121		5,313,129		1,418,193		444,796
Services		2,092,637		304,548		399,147		267,862
Materials and supplies		89,220		682,666		197,978		36,623
Travel		4,753		33,216		18,047		1,922
Plant asset acquisitions		-		248,905		´ <b>-</b>		-
Loan cancellation and bad debts		-		· -		_		32,503
Private scholarships		-		_		_		_
Miscellaneous		_		9,200		-		4,665
		8,496,731		6,591,664		2,033,365		788,371
Allocation of support services		8,240,945		4,866,082		2,511,526		78,485
Total expenditures		16,737,676		11,457,746		4,544,891		866,856

Schedule 4

			Support	-				Education	
General Adminis- tration		Student Services	Learning Resources		Physical Plant	General Institution	_	and Support Total	
\$	_	\$ _	\$ _	\$	_	\$ -	\$	8,771,200	
	-	45,848	_		_	285,114	•	22,102,687	
	-	-	-		-	-		1,265,770	
	-	32,932	_		-	-		640,597	
	-	300	382		66,780	404,737		673,855	
	45,730	-	-		-	-		45,730	
	34,195	-	4,911		1,300	-		124,151	
	79,925	79,080	5,293		68,080	689,851		33,623,990	
	(79,925)	(79,080)	(5,293)		(68,080)	(689,851)			
				_	<u>-</u>			33,623,990	
	942,428	3,166,773	460,910		1,845,277	2,237,152		22,138,779	
	266,412	364,850	44,316		1,224,485	973,092		5,937,349	
	7,265	118,432	65,397		1,236,013	459,132		2,892,726	
	32,973	39,810	1,193		1,478	52,508		185,900	
	_	_	-,		250,752	7,885		507,542	
	_	_	_			484,309		516,812	
	-	_	-		_	-			
	63,900	1,193,680	-		-	156,616		1,428,061	
	1,312,978	4,883,545	571,816		4,558,005	4,370,694		33,607,169	
	(1,312,978)	(4,883,545)	(571,816)		(4,558,005)	(4,370,694)		,,e	
	_ ~	_	90		_	21		33,607,169	

(Continued on next page)

# UNRESTRICTED FUND SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES -EDUCATION AND SUPPORT Year Ended June 30, 2011

	-	Educ	catio	on		
	Liberal Arts and Sciences	Vocational Technical		Adult Education	C	cooperative Services
Excess (deficiency) of revenues over (under) expenditures	\$ 3,335,169	\$ (1,796,349)	\$	(1,163,795)	\$	(358,204)
Transfers:		, and the same of				
Non-mandatory transfers	-	63,759		-		굩
Total transfers	-	63,759		-		-
Net	\$ 3,335,169	\$ (1,732,590)	\$	(1,163,795)	\$	(358,204)

Fund balance beginning of year

Fund balance end of year

Schedule 4 (Continued)

					Support		<u>-</u>		Education	
A	General Adminis- Student tration Services		Student Learning			Physical Plant	General Institution	* *		
\$	-	\$	-	\$	-	\$ _	\$ 	\$	16,821	
	_		(50,984)			 (492)	161,084		173,367	
	-		(50,984)			(492)	161,084		173,367	
\$		\$	(50,984)	\$	-	\$ (492)	\$ 161,084	=	190,188	
									2,057,302	
								\$	2,247,490	

# UNRESTRICTED FUND SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES -AUXILIARY ENTERPRISES Year Ended June 30, 2011

	Bookstore	Career Education	Self- Insurance Program	Dormitories
Revenues:				
Tuition and fees	\$ -	\$ -	\$ -	\$ 76,992
Sales and services	3,645,468	257,536	3,345,657	5,050,820
Total revenues	3,645,468	257,536	3,345,657	5,127,812
Expenditures:				
Salaries and benefits	158,823	8,801	-	263,976
Services	88,141	139,864	3,250,339	1,803,470
Materials and supplies	12,612	68,479	-	328,605
Travel	156	-	-	- · ·
Plant asset acquisitions	-	6,386	-	-
Interest on indebtedness	-	-		639,275
Cost of goods sold	2,663,057	98,228	-	-
Miscellaneous		65,311	-	198,120
Total expenditures	2,922,789	387,069	3,250,339	3,233,446
Excess of revenues over				
expenditures	722,679	(129,533)	95,318	1,894,366
Transfers:				
Non-mandatory transfers	(1,500,000)	(44,722)	(27)	(1,625,604)
Net	(777,321)	(174,255)	95,291	268,762
Fund balances beginning of year	1,757,838	(17,622)	2,798,622	2,839,995
Fund balances end of year	\$ 980,517	\$ (191,877)	\$ 2,893,913	\$ 3,108,757

<u>M</u>	<u>iscellaneous</u>	Total
\$	11,240	\$ 88,232
	627,312	12,926,793
	638,552	13,015,025
	350,794	782,394
	63,265	5,345,079
	191,144	600,840
	863	1,019
	13,726	20,112
	-	639,275
	-	2,761,285
	-	263,431
	619,792	10,413,435
	18,760	2,601,590
	-	 (3,170,353)
	18,760	(568,763)
	(107,975)	 7,270,858
\$	(89,215)	\$ 6,702,095

## RESTRICTED FUND SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES Year Ended June 30, 2011

	 Scholarships and Grants	Equipment Replacement	Insu	гапсе
Revenues:				
State appropriations	\$ 246,980	\$ -	\$	-
Property tax	-	562,562		270,752
Federal appropriations	11,660,714	-		-
Sales and services	-	<b>.</b> ₹0		-
Interest on investments	-	=		-
Iowa Industrial New Jobs Training Program	-	3.4		-
Miscellaneous	 36,846	 -		
Total revenues	 11,944,540	 562,562		270,752
Expenditures:				
Salaries and benefits	=	-		-
Services	-	8,164		302,211
Materials and supplies	-	205,124		-
Travel	-	-		-
Interest on indebtedness	-	-		-
Federal Pell Grant program	11,337,270	-		-
Federal Supplemental Educational				
Opportunity Grant	184,826	-		-
Iowa College Student Aid Commission	243,610	-		-
Academic Competitiveness Grant	138,618	-		-
Miscellaneous	 269,092	298,996		
Total expenditures	12,173,416	512,284		302,211
Excess (deficiency) of revenues	(228,876)	50,278		(31,459)
Transfers:				
Non-mandatory transfers	 232,646	(13,523)		-
Net	3,770	36,755	ı	(31,459)
Fund balance beginning of year	23,735	506,912		549,825
Fund balance end of year	\$ 27,505	\$ 543,667	\$ 5	518,366

Early Retirement	employment mpensation	Cash Reserve	Tort Liability	 Workforce Investment Act	]	va Industrial New Jobs ning Progran
\$ _	\$ -	\$ -	\$ -	\$ 1,787	\$	-
902,439	75,153	-	463,926	-		-
	-	-	-	95,047		-
-	-	-	=	5,500		<u>-</u>
-	-	-	<del>.</del>	_		908,341
-	-	-	-	<u>-</u>		900,5 <del>4</del> 1
902,439	75,153	 	 463,926	 102,334		908,341
			225.019			
338,091	66,385	-	335,918	68,079		609,572
-	-	-	•	18,291		009,572
-	-	-	_	1,552		_
-	-	<b>-</b>	_	<sub>11</sub> 1,332		298,769
<del>-</del> -	-	-	-	-		-
-	-	=	_	-		-
:	: -	-	-	=		-
-	-	-	-	-		-
-	-		-	 14,412		-
338,091	66,385		 335,918	 102,334		908,341
564,348	8,768	-	128,008	-		-
	<u>.</u>	 	#1			<u>-</u>
564,348	8,768	-	128,008			-
(421,564)	 8,628	 319,603	385,314	 127		_
\$ 142,784	\$ 17,396	\$ 319,603	\$ 513,322	\$ =	\$	_

Schedule 6

Mi	iscellaneous		Total
	1 242 (79	ď	1,592,445
\$	1,343,678	\$	2,274,832
	2,490,553		14,246,314
	572,170		577,670
	19,694		19,694
	10,004		908,341
	_		36,846
	4,426,095		19,656,142
	.,,		
	2,323,887		3,064,281
	1,087,817		2,075,843
	408,779		632,194
	162,747		164,299
	-		298,769
	-		11,337,270
			101006
	-		184,826
	14,626		258,236
	-		138,618
	328,775		911,275
	4,326,631		19,065,611
	99,464		590,531
	<i>)</i>		<b></b>
	(742,137)		(523,014)
	(642,673)		67,517
	(0-2,073)		· · · · ·
	1,133,992		2,506,445
\$	491,319	\$	2,573,962
ψ	471,317	Ψ	2,0,0,0

## AGENCY FUNDS SCHEDULE OF CHANGES IN DEPOSITS HELD IN CUSTODY FOR OTHERS Year Ended June 30, 2011

	ž	Athletics and Student Organizations			Retraining Program		Federal Direct Student Loan Program	
Balances beginning of year		\$	157,887	\$	384,068	\$		
Additions:								
Tuition and fees			59,529		_		-	
Federal and state appropriations			_		165,335		18,626,647	
Sales and services			113,144		55,000		· · ·	
Interest on investments			-		1,272		-	
Miscellaneous			1,699,622		-		-	
Total additions	_	-	1,872,295		221,607		18,626,647	
Deductions:								
Salaries and benefits			100		_		.u. (#)	
Services			446,868		242,658		18,626,647	
Materials and supplies			486,415		=			
Travel			328,950				_	
Scholarships			643,770		-		-	
Miscellaneous			15,172		_		_	
Total deductions	_		1,921,275		242,658		18,626,647	
Balances end of year	_9	<b>S</b>	108,907	\$	363,017	\$	<u>-</u>	

M	liscellaneous		Total				
\$	575,934	\$	1,117,889				
	574,911		634,440				
	161,250		18,953,232				
	250,287		418,431				
	1,215		2,487				
	81,240	1,780,862					
	1,068,903		21,789,452				
	145,813		145,913				
	109,730		19,425,903				
	138,309		624,724				
	82,543		411,493				
	35,755		679,525				
	493,466		508,638				
	1,005,616		21,796,196				
\$	639,221	\$	1,111,145				

# SCHEDULE OF CREDIT AND CONTACT HOURS Year Ended June 30, 2011

	Eligible	Not Eligible	
Category	for Aid	for Aid	Total
Arts and Sciences	99,433	<del>-</del>	99,433
Vocational Education	45,679	-	45,679
Adult Education/Continuing Education	-	-	-
Cooperative Programs/Services		_	
	145,112		145,112

	Contact Hours									
Eligible	Eligible Not Eligible									
for Aid	for Aid	Total								
1,976,311	-	1,976,311								
1,157,244	-	1,157,244								
412,257	192,141	604,398								
	9,378	9,378								
3,545,812	201,519	3,747,331								

# SCHEDULE OF TAX AND INTERGOVERNMENTAL REVENUES For the Last Ten Years

	 			Year
	2011	2010	2009	2008
Local (property tax)	\$ 6,138,495	\$ 5,490,706	\$ 5,818,758	\$ 3,540,724
State	11,118,078	9,705,796	12,477,593	11,495,819
Federal	 14,886,911	13,289,803	8,358,649	6,249,882
Total	\$ 32,143,484	\$ 28,486,305	\$ 26,655,000	\$ 21,286,425

# Schedule 9

E	nded June 30,	-				
	2007	2006	2005	2004	2003	2002
\$	3,557,131	\$ 4,326,970	\$ 3,716,759	\$ 3,667,753	\$ 3,690,385	\$ 3,244,893
	10,588,190	10,232,644	8,436,420	8,146,823	8,031,162	8,951,614
	5,588,092	6,545,688	6,420,694	6,253,707	5,763,056	4,866,529
\$	19,733,413	\$ 21,105,302	\$ 18,573,873	\$ 18,068,283	\$ 17,484,603	\$ 17,063,036

## SCHEDULE OF CURRENT FUND REVENUES BY SOURCE AND EXPENDITURES BY FUNCTION For the Last Ten Years

		 	 <del></del>	 Year
	2011	2010	2009	2008
Revenues:				
State appropriations	\$ 10,363,645	\$ 9,596,735	\$ 11,564,261	\$ 11,165,271
Tuition and fees	22,102,687	19,758,110	17,473,089	15,284,473
Property tax	3,540,602	3,002,851	3,385,350	2,480,517
Federal appropriations	14,886,911	13,289,803	8,358,413	6,249,361
Sales and services	1,251,525	1,112,727	1,523,171	1,330,600
Interest on investments	65,424	72,115	278,197	667,046
Iowa Industrial New Jobs	•			
Training Program	908,341	979,649	1,910,326	2,124,379
Auxiliary enterprises	13,015,025	11,771,531	10,964,404	10,611,526
Miscellaneous	160,997	154,113	183,978	185,340
Total	\$ 66,295,157	\$ 59,737,634	\$ 55,641,189	\$ 50,098,513
Expenditures:				
Liberal arts and sciences	\$ 8,496,731	\$ 7,574,233	\$ 7,029,027	\$ 6,458,272
Vocational technical	7,129,584	6,391,435	5,837,171	5,573,585
Adult education	2,417,605	2,312,987	2,631,646	2,592,335
Cooperative services	1,696,712	2,236,022	3,618,142	3,607,913
Administration	1,428,079	1,554,076	1,243,654	1,273,628
Student services	4,883,545	4,510,205	4,402,589	4,030,144
Learning resources	571,816	443,646	293,612	270,819
Physical plant	4,860,216	4,497,508	4,081,440	3,425,182
General institution	8,912,742	8,300,325	7,813,078	6,828,116
Auxiliary enterprises	10,413,435	9,613,638	8,966,134	8,832,852
Scholarships and grants	12,173,416	9,533,501	6,297,795	5,196,211
Workforce Investment Act	102,334	109,075	95,476	 80,691
Total	\$ 63,086,215	\$ 57,076,651	\$ 52,309,764	\$ 48,169,748

E	nded June 30,	,		 			
	2007		2006	2005	2004	2003	2002
\$	10,369,493	\$	9,391,912	\$ 8,436,420	\$ 8,146,823	\$ 8,031,162	\$ 8,295,637
	13,713,940		12,008,732	11,194,233	10,094,979	9,468,100	8,299,631
	2,507,291		3,313,307	2,713,047	2,478,962	2,516,079	2,074,461
	5,588,092		6,143,591	5,687,324	6,253,707	5,763,056	4,866,529
	1,680,551		1,453,867	1,034,224	1,120,455	795,362	1,082,770
	850,523		782,516	403,503	203,617	233,853	295,119
	2,073,371		2,125,884	2,446,804	2,178,176	1,589,859	1,605,970
	8,958,337		7,658,956	7,006,616	6,591,754	6,084,478	5,591,607
	170,645		200,508	 208,799	123,583	194,835	191,061
\$	45,912,243	\$	43,079,273	\$ 39,130,970	\$ 37,192,056	\$ 34,676,784	\$ 32,302,785
\$	5,485,941	\$	4,634,294	\$ 4,302,081	\$ 4,239,682	\$ 4,150,928	\$ 4,113,994
	5,130,353		4,880,693	4,479,277	4,534,697	4,508,996	3,670,346
	2,600,410		2,395,313	2,291,070	2,263,284	2,087,055	2,077,024
	3,548,282		3,303,993	3,430,094	2,994,983	2,407,870	2,294,973
	1,472,722		1,076,106	1,268,979	1,328,303	1,153,428	1,611,537
	3,581,358		3,583,769	3,110,119	2,927,490	2,795,901	2,314,860
	300,293		332,257	327,582	313,242	322,655	272,675
	3,670,110		3,127,923	2,744,741	2,355,202	2,129,556	2,181,347
	6,195,145		6,322,947	5,295,762	5,099,828	3,450,649	3,535,098
	7,464,479		6,079,921	5,539,102	5,905,512	5,348,539	4,719,632
	4,153,217		3,850,833	4,174,065	4,347,639	4,338,161	3,763,904
	107,114		267,185	420,187	545,466	743,400	 574,323
\$	43,709,424	\$	39,855,234	\$ 37,383,059	\$ 36,855,328	\$ 33,437,138	\$ 31,129,713

# SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS Year Ended June 30, 2011

Grantor/Program	CFDA Number	Program Expenditures	New Loans and New Loan Guarantees	
Direct:				
U.S. Department of Justice:				
Congressionally Recommended Awards	16.753	\$ 460,203	\$	
U.S. Department of Energy:				
Renewable Energy Research and Development	81.087	541,766		
U.S. Department of Education:				
Student Financial Aid - cluster:				
Federal Supplemental Educational				
Opportunity Grants (FSEOG)	84.007	184,826	_	
Federal Direct Student Loans	84.268	101,020	18,626,647	
Federal Work-Study Program (FWS)	84.033	161,250	10,020,047	
Federal Pell Grant Program	84.063	11,337,270	_	
Federal Academic Competitiveness Grant	84.375	138,618	-	
rederal Academic Competitiveness Grant	04.373	11,821,964	10 626 647	
		11,021,904	18,626,647	
TRIO Student Support Services	84.042	254,691	-	
Fund for the Improvement of Postsecondary Education	84.116	137,570	-	
Total direct		13,216,194	18,626,647	
Indirect: U.S. Department of Labor: Indirect through Iowa Workforce Development:				
WIA-Adult Program - Title 1	17.258	2,369		
Employment Service/Wagner-Peyser Funded Activities	17.207	2,723		
Unemployment Insurance	17.225	14,946	\=	
WIA-Youth Activities	17.259	4,809	-	
WIA-Dislocated Workers	17.260	1,102	-	
Trade Adjustment Assistance	17.245	1,787	_	
	•			

(Continued on next page)

# SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS Year Ended June 30, 2011

Grantor/Program	CFDA Number	Program Expenditures	New Loans and New Loan Guarantees		
Indirect (Continued):					
U.S. Department of Labor (Continued):					
Indirect through Iowa Workforce Development (Continued):					
Incentive Grants - WIA Section 503	17.267	\$ 44,998	\$ -		
State Energy Sector Partnership	17.275	178,390	<u>-</u>		
WIA-National Emergency Grant	17.277	246,250	-		
Disabled Veterans' Outreach Program (DVOP)	17.801	420	-		
Employment and Training Administration Pilots -					
New Iowan Center	17.261	2,626			
U.S. Department of Commerce:					
Indirect through Iowa State University:					
Manufacturing Extension Partnership - CIRAS	11.611	119,709			
U.S. Department of Education:					
Indirect through the Iowa Department of Education:					
Adult Education - Basic Grants to States	84.002	187,379			
Tech-Prep Education	84.243	87,570	-		
Career and Technical Education - Basic Grant to States:					
Title II-B Program Improvement	84.048	420,286	_		
Health Science - POS Grant	84.048	3,508			
Vocational Prep Corrections	84.048	9,103	_		
•		432,897	-		
Indirect through the Iowa Department of Corrections:					
Title I Program for Neglected and Delinquent					
Children and Youth	84.013	34,053	<u> </u>		
	-				

(Continued on next page)

# SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS Year Ended June 30, 2011

Grantor/Program	CFDA Number		Program Expenditures		New Loans and New Loan Guarantees		
Indirect (Continued):							
U.S. Department of Health and Human Services:							
Indirect through Iowa Workforce Development:							
Promise Jobs	93.558		18,323	\$			
U.S. Department of Homeland Security: Indirect through the Eastern Kentucky University:							
Competitive Training Grant	97.068		28,500	_	-		
State and Local Homeland Security							
National Training Program	97.005		261,866				
Total indirect			1,670,717		ř <u>u</u>		
Total	,	\$ 1	4,886,911	\$	18,626,647		

<u>Basis of Presentation</u>: The accompanying Schedule of Expenditures of Federal Awards includes the federal grant activity of Iowa Central Community College and is presented on the accrual basis of accounting. The information on this schedule is presented in accordance with the requirements of OMB Circular A-133, <u>Audits of States</u>, <u>Local Governments</u>, <u>and Non-Profit Organizations</u>. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.



INDEPENDENT AUDITOR'S REPORT ON
INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON
COMPLIANCE AND OTHER MATTERS BASED ON AN
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS



# INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors of Iowa Central Community College Fort Dodge, Iowa

We have audited the accompanying financial statements of Iowa Central Community College, Fort Dodge, Iowa, and the discretely presented component unit as of and for the year ended June 30, 2011, which collectively comprise the College's basic financial statements listed in the table of contents, and have issued our report thereon dated December 30, 2011. We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

## **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered Iowa Central Community College's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing our opinion on the effectiveness of Iowa Central Community College's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of Iowa Central Community College's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses and, therefore, there can be no assurance all deficiencies, significant deficiencies, or material weaknesses have been identified. However, as discussed below, we identified a deficiency in internal control over financial reporting that we consider to be a significant deficiency.

A deficiency in internal control exists when the design or operation of the control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility a material misstatement of Iowa Central Community College's financial statements will not be prevented or detected and corrected on a timely basis. We consider the deficiency in internal control described in Part II of the accompanying Schedule of Findings and Questioned Costs to be a significant deficiency in internal control over financial reporting.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Iowa Central Community College's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of non-compliance or other matters that are required to be reported under Government Auditing Standards.

Comments involving statutory and other legal matters about the College's operations for the year ended June 30, 2011 are based exclusively on knowledge obtained from procedures performed during our audit of the financial statements of the College. Since our audit was based on tests and samples, not all transactions that might have had an impact on the comments were necessarily audited. The comments involving statutory and other legal matters are not intended to constitute legal interpretations of those statutes.

Iowa Central Community College's responses to findings identified in our audit are described in the accompanying Schedule of Findings and Questioned Costs. While we expressed our conclusions on the College's responses, we did not audit Iowa Central Community College's responses and, accordingly, we express no opinion on them.

This report, a public record by law, is intended solely for the information and use of the officials, employees and constituents of Iowa Central Community College and other parties to whom Iowa Central Community College may report, including federal awarding agencies and pass-through entities. This report is not intended to be and should not be used by anyone other than these specified parties.

We would like to acknowledge the many courtesies and assistance extended to us by personnel of Iowa Central Community College during the course of our audit. Should you have any questions concerning any of the above matters, we shall be pleased to discuss them with you at your convenience.

Company LLP.

Fort Dodge, Iowa December 30, 2011

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS THAT COULD HAVE A DIRECT AND MATERIAL EFFECT ON EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133



INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS THAT COULD HAVE A DIRECT AND MATERIAL EFFECT ON EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

To the Board of Directors of Iowa Central Community College Fort Dodge, Iowa

#### **Compliance**

We have audited the compliance of Iowa Central Community College, Fort Dodge, Iowa, with the types of compliance requirements described in U.S. Office of Management and Budget (OMB) Circular A-133 <a href="Compliance Supplement">Compliance Supplement</a> that could have a direct and material effect on each of Iowa Central Community College's major federal programs for the year ended June 30, 2011. Iowa Central Community College's major federal programs are identified in Part I of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts and grant agreements applicable to each of its major federal programs is the responsibility of Iowa Central Community College's management. Our responsibility is to express an opinion on Iowa Central Community College's compliance based on our audit.

We conducted our audit of compliance in accordance with U.S. generally accepted auditing standards, the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States and OMB Circular A-133, <u>Audits of States</u>, <u>Local Governments</u>, and <u>Non-Profit Organizations</u>. Those standards, and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether non-compliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Iowa Central Community College's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on Iowa Central Community College's compliance with those requirements.

In our opinion, Iowa Central Community College complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2011.

#### **Internal Control Over Compliance**

The management of Iowa Central Community College is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grant agreements applicable to federal programs. In planning and performing our audit, we considered Iowa Central Community College's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Iowa Central Community College's internal control over compliance.

Our consideration of internal control over compliance was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over compliance that might be significant deficiencies or material weaknesses and, therefore, there can be no assurance all deficiencies, significant deficiencies or material weaknesses have been identified.

A deficiency in internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance such that there is a reasonable possibility material non-compliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

Iowa Central Community College's responses to the findings identified in our audit are described in the accompanying Schedule of Findings and Questioned Costs. While we expressed our conclusions on the College's responses, we did not audit Iowa Central Community College's responses and, accordingly, we express no opinion on them.

This report, a public record by law, is intended solely for the information and use of the officials, employees and constituents of Iowa Central Community College and other parties to whom Iowa Central Community College may report, including federal awarding agencies and pass-through entities. This report is not intended to be and should not be used by anyone other than these specified parties.

Company U.P.

Fort Dodge, Iowa December 30, 2011

## IOWA CENTRAL COMMUNITY COLLEGE SCHEDULE OF FINDINGS AND QUESTIONED COSTS YEAR ENDED JUNE 30, 2011

#### Part I: Summary of the Independent Auditor's Results

- (A) An unqualified opinion was issued on the financial statements.
- (B) A significant deficiency in internal control over financial reporting was disclosed by the audit of the financial statements.
- (C) The audit did not disclose any noncompliance which is material to the financial statements.
- (D) No significant deficiencies or material weaknesses in internal control over major programs were disclosed by the audit of the financial statements.
- (E) An unqualified opinion was issued on compliance with requirements applicable to each major program.
- (F) The audit disclosed no audit findings that were required to be reported in accordance with Office of Management and Budget Circular A-133, Section .510(a).
- (G) Major programs were as follows:

Student Financial Aid - Cluster:

CFDA Number 84.007 – Federal Supplemental Educational Opportunity Grants

CFDA Number 84.033 - Federal Work-Study Program

CFDA Number 84.063 – Federal Pell Grant Program

CFDA Number 84.268 - Federal Direct Student Loans

CFDA Number 84.375 – Federal Academic Competitiveness Grant

CFDA Number 16.753 - Congressionally Recommended Awards

CFDA Number 84.048 – Career and Technical Education – Basic Grants to States

- (H) The dollar threshold used to distinguish between Type A and Type B programs was \$300,000.
- (I) Iowa Central Community College qualified as a low-risk auditee.

# SCHEDULE OF FINDINGS AND QUESTIONED COSTS (Continued) YEAR ENDED JUNE 30, 2011

#### Part II: Findings Related to the Financial Statements:

#### **INSTANCES OF NONCOMPLIANCE:**

No matters were reported.

#### SIGNIFICANT DEFICIENCIES:

II-A-11 <u>Satellite Campus Receipt Controls</u> - An important aspect of internal control is the segregation of duties among employees so that the activities of one employee act as a check on those of another. No employee should be responsible for an entire transaction cycle.

The Community College's satellite campuses collect receipts for tuition and fees, book sales and miscellaneous revenues. Due to the limited number of staff at each center, receipts may be collected, recorded and deposited by the same individual.

While it is recognized that many methods of achieving good internal control are not adaptable to a small staff, some degree of effective control may always be obtained by appropriate organization or strengthening supervisory control procedures.

<u>Recommendation</u> - The Community College should review procedures in an effort to improve supervisory control over satellite campus receipts.

Response - Every effort is made to maintain efficient controls and still be cost effective at the satellite centers. Since June, 1993, tuition and fees (representing the majority of the revenue collected at any satellite center) are determined at the Webster City Center by means of the online registration process tied to the Student Billing System on the mainframe computer at Fort Dodge. Since May, 1996, tuition and fees (representing the majority of the revenue collected at any satellite center) are determined at the Storm Lake Center by means of the on-line registration process tied to the Student Billing System on the mainframe computer at Fort Dodge.

Discussion and review of receipting procedures take place periodically with supervisory staff at the centers.

<u>Conclusion</u> - Response accepted.

#### Part III: Findings and Questioned Costs for Federal Awards:

#### INSTANCES OF NON-COMPLIANCE AND SIGNIFICANT DEFICIENCIES:

No matters were reported.

# SCHEDULE OF FINDINGS AND QUESTIONED COSTS (Continued) YEAR ENDED JUNE 30, 2011

#### Part IV: Other Findings Related to Required Statutory Reporting:

- IV-A-11 <u>Certified Budget</u> Expenditures for the year ended June 30, 2011 did not exceed the amounts budgeted.
- IV-B-11 Questionable Expenditures No expenditures that did not meet the requirements of public purpose as defined in an Attorney General's opinion dated April 25, 1979 were noted.
- IV-C-11 <u>Travel Expense</u> No expenditures of Community College money for travel expenses of spouses of Community College officials or employees were noted. No travel advances to Community College officials or employees were noted.
- IV-D-11 <u>Business Transactions</u> No business transactions between the Community College and Community College officials or employees were noted.
- IV-E-11 <u>Bond Coverage</u> Surety bond coverage of Community College officials and employees is in accordance with statutory provisions. The amount of coverage should be reviewed annually to ensure that coverage is adequate for current operations.
- IV-F-11 <u>Board Minutes</u> No transactions were found that we believe should have been approved in the Board minutes but were not.
- IV-G-11 <u>Publication</u> The Community College published a statement showing the receipts and disbursements of all funds, including the names of all persons, firms or corporations to which disbursements were made, as required by Section 260C.14(12) of the Code of Iowa.
- IV-H-11 <u>Deposits and Investments</u> No instances of non-compliance with the deposit and investment provisions of Chapters 12B and 12C of the Code of Iowa and the College's investment policy were noted.
- IV-I-11 <u>Credit/Contact Hours</u> Eligible credit and contact hours reported to the Iowa Department of Education by the Community College were supported by detailed records maintained by the Community College.

We would like to acknowledge the many courtesies and assistance extended to us by personnel of Iowa Central Community College during the course of our audit. Should you have any questions concerning any of the above matters, we shall be pleased to discuss them with you at your convenience.

Fort Dodge, Iowa December 30, 2011

Lampany C.P.